

# cull case study



Cull micro imaging Ltd., Imaging House, Unit 5, West Float Industrial Estate, Millbrook Road, Birkenhead, Merseyside CH41 1FL  
Tel 0151 638 6000 • Fax 0151 638 6099 • Email [info@cull.co.uk](mailto:info@cull.co.uk) • [www.cull.co.uk](http://www.cull.co.uk)

## Big enough to deliver, small enough to care.

Cull's solution and service portfolio enables us to cater for the full document management lifecycle. Whether the need is an in-house document management solution, an outsourced scanning service or even a feature rich hosted EDRM solution Cull can deliver. We work with you to understand your business needs and budgetary constraints to arrive at a bespoke solution.

“We have worked with Cull for years and have always found them to be friendly, reliable and knowledgeable about document management. We can now find everything we need at the click of a button and believe we have achieved considerable cost savings as a result.”

Steve Cassidy, Business Systems Manager, Runshaw College

### The Customer Sector Solution Details

**Runshaw College**  
Education  
FileDirector  
20 end users. Rolled out to student records, finance, estates, quality and student tracking.

### Runshaw College

One of the most successful colleges in the UK, Runshaw are renowned nationally for outstanding results, a friendly and supportive culture and focus on learners' needs. Runshaw value their staff and students consistently investing in their development, support and well being.

### The Issue

Like most colleges Runshaw College deals with a huge volume of paperwork; student records, applications, examination results, finance documentation and so on. The burden of storing records grew as government legislation evolved. Now there is a requirement to store student records for a long period meaning that the paper problem was only getting worse. The executive team realised that the total volume of files stored would continue to grow and that doing nothing was not an option.

### The Solution

Runshaw College needed a solution that could store all their paper documents electronically, as well as the capability of storing numerous different electronically generated documents. FileDirector Document Management software was the proposed solution and gives Runshaw College a powerful range of features that make the capturing and retrieval of vital information a simple process.

FileDirector gives Runshaw College complete electronic document and records management capability, with functionality to scan, archive E-mails and other Office documents, edit documents with complete version control and even set retention periods and document workflows.

FileDirector is “future proof” for Runshaw College and the fact that FileDirector has a Small Business Edition meant that they could start out small and grow the solution as their requirements evolved.